Skillivate

An initiative by Republic Policy Think Tank

What is Skillivate?
Skills + Elevate

Skillivate's mission is to equip students, professionals, educators, administrators, and all personnel with the essential skills needed to excel in today's dynamic job market.

45 DAYS ONLINE COURSE OF ESSAY AND PRECIS WRITING SKILLS

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In the era where skills reign supreme, linguistic prowess stands as a vital cornerstone of competence. Our Essay & Precis is designed to equip students with indispensable abilities that transcend mere academic achievement. Developed meticulously, this course shall serve as an illuminating pathway towards mastering the art of crafting compelling essays, deftly drafting succinct summaries, and confidently putting down complex projects.

In today's dynamic world, the ability to articulate thoughts with eloquence and clarity holds unparalleled significance. Our course not only imparts the foundational principles of effective communication but also cultivates the dexterity to synthesize information cogently. By nurturing these skills, we aim to empower students to engage meaningfully with contemporary challenges, making them adept at conveying ideas persuasively and with precision.

In the mosaic of modern learning, proficiency in essay writing and precis remains a beacon of intellectual prowess and communicative finesse. Through this transformative educational journey, students are poised to embrace opportunities, navigate complexities, and articulate their insights with scholarly refinement. **The course can be very effective for student of competitive examinations.**

COURSE OBJECTIVE

The objective of this course is to empower students and professionals with the artistry and acumen to compose methodically structured essays adorned with grammatical finesse. Beyond mere eloquence, we hope to cultivate a profound understanding of pivotal domains such as law, governance, economy, and more. Armed with this comprehensive knowledge, our students will be skilled enough to articulate their insights with scholarly refinement.

WHO SHOULD ATTEND?

- Students preparing for various competitive exams- especially for CSS and PMS.
- Students who are in their final year of journalism studies, or recent graduates, aspiring to become columnists or writers.
- Professionals engaged in research-related roles, such as researchers, analysts, and scholars, who need to write research papers, reports, and academic articles.
- Individuals involved in content creation for digital platforms, including bloggers, content marketers, and social media managers.

COURSE DETAILS

DURATION
45 DAYS

MEDIUM
ONLINE

FEE
30,000 Pkr

INSTRUCTOR



A distinguished team of researchers, experts, and specialists in essay writing and the English language will be teaching this course. They will bring extensive knowledge and experience and shall be further assisted by the Republic Policy Think Tank.

LEARNING OUTCOMES

- Gain foundational knowledge in key areas such as law, governance, and economy through comprehensive course materials and discussions.
- Develop proficiency in conducting research tailored for academic and writing purposes, utilizing credible sources and methodologies.
- Master the art of constructing well-organized and coherent essays, demonstrating proficiency in essay structure, introduction to conclusion.
- Enhance skills in crafting compelling and articulate presentations of written work, focusing on clarity, persuasiveness, and aesthetic appeal.
- Hone the ability to develop nuanced arguments supported by evidence, fostering critical thinking and analytical skills essential for effective academic discourse.

MODULES

MODULE 1

Grammar & Composition

MODULE 2

Foundational Knowledge

MODULE 3

Essay Structure

MODULE 4

Practice & Evaluation

MODULE 1

Module 1 aims to refresh students' grasp of grammar and composition. Practical skills of writing précis and creating summaries shall also be taught in this module. It will focus on reinforcing foundational grammar concepts. Please note that we will not be teaching grammar from scratch. There will be total 6 lectures and 2 assignments.

LECTURE 1

Introduction to Grammar and Composition

- Parts of speech
- Sentence structure: Subject, predicate, clauses, and types of sentences.
- Agreement (subject-verb, pronoun antecedent).
- Tense consistency.

LECTURE 2

Grammar Refresher

- Prepositions
- Common grammatical mistakes and how to avoid them

LECTURE 3

Composition Basics

- Structure of a paragraph: Topic sentence, supporting details, concluding sentence.
- Unity and coherence in writing.
- Transition words and phrases.

LECTURE 4

Precis Writing Techniques

- Understanding the structure and components of a précis.
- Steps to write a précis: Analyzing the original text, condensing information, maintaining clarity and conciseness.

LECTURE 5

Advanced Grammar Concepts

- Parallelism and parallel structure.
- Active voice vs. passive voice.
- Sentence variety and complexity.

LECTURE 6

Summarizing Techniques

- Difference between summary and précis.
- Strategies for summarizing longer texts or articles.
- Importance of capturing main ideas and omitting irrelevant details.

MODULE 2

Module 2 aims to equip the students with a more nuanced understanding of the constitutional framework, governance mechanisms, socio-economic challenges, and foreign policy imperatives, equipping them with essential knowledge and analytical skills to excel in civil service examinations.

LECTURE 1

Constitution, Federalism & Administrative Law

LECTURE 2

Democracy and Governance

LECTURE 3

Economy

LECTURE 4

Human Rights

LECTURE 5

International Relations & Foreign Policy of Pakistan

LECTURE 6

Gender related issues

LECTURE 7

Literature, State & Society

LECTURE 8

Technology

LECTURE 9

Sports, State & Society

MODULE 3

Module 3 aims to equip students with the essential skills for effective essay writing. Upon completion, the students will be able to understand the different essay formats, structure their thoughts coherently, and produce well-argued and well-supported essays.

LECTURE 1

Introduction to Essay Writing

- Definition and purpose of an essay.
- Key components of a well written essay.

LECTURE 2

General Structure of an Essay

- Introduction: Hook, background information, and thesis statement.
- Body paragraphs: Topic sentences, supporting evidence, and transition sentences.
- Conclusion: Summarizing main points and providing closure.

LECTURE 3

Types of Essays

- Descriptive.
- Narrative.
- Expository.
- Argumentative.
- Persuasive.

LECTURE 4

Dos & Don'ts

- Language & tone.
- Clarity & coherence.
- Avoiding plagiarism & using citations.

LECTURE 5

Essay Planning & Preparation

- Topic Selection.
- Brainstorming techniques.
- Creating an outline.

LECTURE 6

Writing & Finalizing an Essay

- Writing an introduction and conclusion.
- Developing arguments: Structuring body paragraphs and incorporating evidence.
- Proofreading and editing

MODULE 4

Module 4 emphasizes practical application and evaluation of writing skills through intensive practice. With a focus on honing essay writing proficiency, this module will include three comprehensive assignments and a mock exam at the end. These assessments are designed to challenge students' understanding of essay structure, argument development, and writing mechanics, and are expected to prepare them for academic and professional writing demands.

Practical Application and Skill Refinement

Submission of Complete Essay Assignments

Assessment and Feedback for Improvement

Personalized Feedback and Recommendations for Improvement

Admission Open from 1st of August, 2024

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For Query Contact

Haroon Asad
Executive Director
Skillivate
0334-5865354

Abdullah Kamran
Managing Director
Skillivate
0347-4111789

Office # 307, 3rd Floor, Eden Heights, Jail Road, Lahore.

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